

## **KHUDA BAKHSH ORIENTAL PUBLIC LIBRARY, PATNA**

(An autonomous, statutory organization under the Ministry of Culture, Govt. of India)

Applications are invited from Indian Nationals for recruitment to the post of DIRECTOR (Pay-scale: Rs.1,44,200 – Rs.2,18,200/- with usual allowances as admissible under Library rules). He/She will be the principal executive and controlling officer of the library and shall work under the supervision of the Khuda Bakhsh Oriental Public Library Board.

### **Term of Appointment:**

Deputation (including Short-term contract) for three years or may be extended up to seven years by the Khuda Bakhsh Oriental Public Library Board with the approval of Ministry of Culture, Government of India.

### **Requirements:**

Officers of the Central or State Government or Union territories or Statutory or Autonomous organisations funded by Central or State Government, Universities and recognised research institutions:

- (A)**
- (i) holding analogous posts on regular basis in the parent cadre or department;
  - (ii) with Two years' service in the grade rendered after appointment there on regular basis in post of Level- 13A (Rs. 131100-216600) or equivalent in the parent cadre or department; or
  - (iii) with three years' service in the grade rendered after appointment there on regular basis in post in Level-13 (Rs. 123100-215900) or equivalent in the parent cadre or department.

### **(B) Possessing the qualifications and experience as under:**

#### **(a) Essential Qualification:**

- (i) A renowned scholar in Arabic or Persian or Urdu or Hindi or Sanskrit or Islamic Studies or Medieval Indian History;
- (ii) Master Degree in any of the above disciplines from a recognised University or Institute;
- (iii) Having published at least 5 books or 10 research papers etc;
- (iv) At least 5 years' experience of Teaching or Research or Administration in a Comparable Library, University or other Teaching/Research Institutions;

#### **(b) Desirable Qualification:**

- (i) Degree or Diploma in Library Science or Library and Information Science, Computer Science, Data Processing etc. from a recognised University or Institute;
- (ii) Degree of PhD in any of the subject as mentioned under Essential Qualification above.

**Note:**

- (i) The age limit for deputation (including short term contract) shall not exceed fifty six years.
- (ii) The crucial date for determining the age limit shall be the normal closing date for receipt of application from the candidates in India.
- (iii) The maximum permissible age up to which the incumbent may hold the post of Director, Khuda Bakhsh Oriental Public Library will be sixty years.
- (iv) The qualification or experience may be relaxed on the basis of recommendation of the Selection Committee.
- (v) The period of deputation, including period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organisation or department shall not ordinarily exceed Seven years.

Applications, neatly typed on white paper (foolscap size) along with bio-data, attested copies of academic and experience certificates and a recent passport size photograph may be sent by Registered/Speed post. Bio data proforma is attached. This should reach the Office of the undersigned by 19<sup>th</sup> September 2023, to The Director, Khuda Bakhsh Oriental Public Library, Patna - 800004. Serving Government/ Semi-Government/ Autonomous organization officials should apply through proper channel.

For further details please see Khuda Bakhsh Library website: [www.kblibrary.bih.nic.in](http://www.kblibrary.bih.nic.in)

Director  
Khuda Bakhsh Oriental Public Library  
Patna – 800004

## BIO DATA PROFORMA

(Only typed application to be accepted)

1. Name and Address in Block letters:
2. Date of Birth (in Christian Era):
3. Date of Retirement under Central / State Govt. rules:
4. Education Qualifications:
5. Whether Educational and other qualifications required for the post are satisfied. (If any qualification has been treated as equivalent to the one prescribed in the rules state the authority for the same).

		Qualifications/ Experience required	Qualifications/Experience possessed by the Officer
Essential	1.		
	2.		
	3.		
	4.		
Desired	1.		
	2.		
	3.		

6. Please state clearly whether in the light of entries made by you above, you meet the requirements of the post:
7. Details of Employment, in chronological order. Enclose a separate sheet, duly authenticated by your signature, if the space below is insufficient.

Office/Instt./Orgn.	Post held	From	To	Scale of pay and basic pay	Nature of duties

8. Nature of present employment i.e. :
9. In case the present employment is held on deputation/contract basis,
  - a) The date of initial appointment:
  - b) Period of appointment on deputation/contract
  - c) Name of the parent office/organizations to which you belong

10. Additional details about present employment:

- a) Central Govt.
- b) State Govt.
- c) Autonomous Organizations:
- d) Government Undertakings
- e) Universities

11. Are you in Revised Scale of Pay? If yes, give the date from which the revision took place and also indicates the Pre-revised scale:

12. Total emoluments per month now drawn:

13. Additional information, if any, which you would like to mention in support of your suitability for the post. Enclose a separate sheet, if the space is insufficient.

14. Whether belongs to SC / ST:

15. Remarks:

Date. ....

Countersigned. ....

(Employer)

Signature of the Candidate

Address: .....

.....

*Email:*.....

*Mob.* .....

**Certification by the Employer / Cadre Controlling Authority**

The information/ details provided in the above application by the applicant are true and correct as per the facts available on records. He/She possesses educational qualifications and experience mentioned in the vacancy circular. If selected, he/she will be relieved immediately.

**Also certified that:**

- (i) There is no vigilance or disciplinary case pending/ contemplated against Shri/Smt.
- (ii) His/Her integrity is certified.
- (iii) His/Her CR Dossier in original is enclosed/photocopies of the ACRs/APARs for last 5 years/ according to the experience required duly attested by an officer of the rank of Under Secretary of the Govt. of India or above are enclosed.
- (iv) No major/minor penalty has been imposed on him/her during the last 10 years or a list of major/minor penalties imposed on him/her during the last 10 years is enclosed. (as the case may be)

Countersigned

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**(Employer/Cadre Controlling Authority with seal)**